

INSTRUCTIONS FOR INCOMING STUDENTS AT THE FACULTY OF HUMANITIES AND SOCIAL SCIENCES
(FILOZOFSKI FAKULTET)

STUDENT'S CARD (X-CARD)

MON-FRI 1:00 PM to 2:00 PM or arrange different time directly with Antonija Šošić (e-mail: asosic@ffst.hr) In **Students' Administration Office** (Referada) at Radovanova street No 13.

You will need:

- 1 photograph
- OIB (Croatian tax) Number
- proof of payment (50 kuna) for the costs of issuing X-card

How to fill in the payment form (available at banks/post office)

UNIVERZALNI NALOG ZA PLAĆANJE

PLATITELJ (nazivime i adresat):
INE / PREJME STUDENTA

IBAN i broj računa
plaćatelja: **HR5123300031100066764**

Model: **4200** Poziv na broj primatelja: **246-OIB → BIL**

PRIMATELJ (nazivime i adresa):
FILOZOFSKI FAKULTET U SPLIN

Šifra namjene: **ZA IKSIĆ**

Opis plaćanja: **ZA IKSIĆ**

Datum izvršenja:

BIC (ili naziv banke primatelja): Primatelj (osoba): Picking: Prename: Pečat korisnika PU

Valuta: ☐ Hrvatska: ☐ Tražkovina: ☐ Sreb: ☐ OIB:

tamara
INSTEAD OF "OIB BROJ" PLEASE WRITE YOUR OIB NUMBER

E- IDENTITY & Internet ACCESS

Please send your OIB or copy of passport /ID card to our IT Department

Željko Marušić : zmarusic@ffst.hr

He will reply by e-mail and send you your id and password.

PLEASE NOTE THAT E-MAILS SENT FROM OUR FACULTY (@ffst.hr) USUALLY END UP in SPAM FOLDERS of GMAIL. Make yure you check your spam folder anda dd us to your contacts..

Courses time –table

The courses in Summer Semester will start on **March 6th** and the time table will be available on our web pages by February 22nd. If you don't know where to find the teachers/courses, you can contact our departmental ECTS coordinators (contcat list attached, together with map)

Croatian language for foreigners

ENTRY TEST will take place on **March 3rd** at Poljana kraljice Jelene 1 (3rd floor) at 09:30

CHANGES TO LA

Changes to LA can be done within 1 month upon arrival and need to be approved by your Home Institution. For suggestions, please contact our departmental ECTS coordinators.

Faculty Erasmus Coordinator: Tamara Ljubičić, e-mail ljubicic@ffst.hr , Sinjska 2, 3rd floor