



Erasmus+

FACULTY OF HUMANITIES AND SOCIAL SCIENCES, UNIVERSITY OF SPLIT

Poljička 35
21000 Split



INFORMATION FOR INCOMING STUDENTS 2018/19

Dear students,

Thank you for choosing Faculty of Humanities and Social Sciences, University of Split for your international mobility Host institution. In order to help you prepare your mobility, please find here some practical information regarding our Faculty.

1. THE FACULTY ORGANISATION AND LOCATION

Our Faculty consists in 10 departments and it is at the same time a constituent of the University of Split. At this very moment, our departments are situated on two different locations (Radovanova 13, Teslina 12), but we are expecting to have all 10 departments in one place (**Poljička 35**), close to University Campus, by October 1st 2018., when the lectures begin.

2. THE LANGUAGES OF TUITION

Regular courses are held in Croatian in all departments with the exception of

- Department of English Language and Literature (the courses are in English)
- Department of Italian Language and Literature (the courses are in Italian)

Nevertheless, many of our teaching staff are willing to provide consultations in other languages.

3. CROATIAN LANGUAGE FOR FOREIGNERS

Besides our regular courses, **Erasmus+** students can enroll free of charge the following courses at our Centre for Croatian Studies Abroad:

- Croatian Language for Foreigners (any level) - 5 ECTS
- Croatian Culture and Civilisation 1- 5ECTS
- Croatian Culture and Civilisation 2 - 5 ECTS

Full description (in English) of these courses is available [here](#).

4. DESCRIPTION OF OUR STUDY PROGRAMS

Detailed descriptions of our study programs are available both in [Croatian](#) or in [English](#).

4. DEPARTMENTAL ECTS COORDINATORS

Each department has an appointed ECTS Coordinator who can provide you with more detailed information on required competencies and learning outcomes.

| DEPARTMENT | ECTS coordinator | e-mail |
|----------------------------------|--|--|
| CROATIAN LANGUAGE AND LITERATURE | Dr. Anita Runjić-Stoilova, Associate Professor | arunjic@ffst.hr |
| ENGLISH LANGUAGE AND LITERATURE | Dr. Nataša Stojan, Assistant Professor | nstojan@ffst.hr |
| ITALIAN LANGUAGE AND LITERATURE | Dr. Antonela Marić, Assist. Prof. | antonela@ffst.hr |
| ART HISTORY | Dr. Vedran Barbarić, Assistant Professor | vedbarba@ffst.hr |
| HISTORY | Dr. Tonija Andrić, Assistant Professor | tonija@ffst.hr |
| PHILOSOPHY | Anita Lunić | alunic@ffst.hr |
| SOCIOLOGY | Dr. Marija Lončar, Assistant Professor | mloncar@ffst.hr |
| PEDAGOGY | Dr. Morana Koludrović, Assistant Professor | morana.koludrovic@ffst.hr |
| TEACHER EDUCATION | Marijo Krnić, Lecturer | mkrnic@ffst.hr |
| PRE-SCHOOL EDUCATION | Dr. Ivana Visković, Assistant Professor | iviskovic@ffst.hr |

5. LEARNING AGREEMENT

Students in mobility for studies need to have a Learning Agreement signed by

- Their Home Institution (Erasmus /ECTS Coordinator or other authorised employee)
- Faculty of Humanities and Social Sciences (Erasmus/ECTS Faculty Coordinator)

- themselves

When preparing your Erasmus Learning Agreement please copy the following data regarding our Faculty as Host/Receiving Institution:

| Name | Faculty/Department | Erasmus code (if applicable) | Address | Contact person name; email; phone |
|--|---|------------------------------|-----------------------------|---|
| Sveučilište u Splitu/University of Split | Filozofski fakultet/ Faculty of Humanities and Social Sciences | HR SPLIT01 | Poljička 35, 21000 Split | UNIVERSITY ERASMUS COORDINATOR Ana Ćosić; acosic@unist.hr FACULTY ERASMUS COORDINATOR Tamara Ljubičić; ljubicic@ffst.hr Tel +38521329290 |

Once you have chosen your courses, please send an **e-mail** to the undersigned Faculty Erasmus Coordinator (ljubicic@ffst.hr) **containing just the Table A** (copy&paste into e-mail) just this part. For example:

| Before the mobility | | | |
|--|---|----------|--|
| <i>Study Programme at the Receiving Institution</i> | | | |
| Planned period of the mobility: from [month/year] 09/2018 to [month/year] 03/2019 | | | |
| Component code (if any) | Component title at the Receiving Institution (as indicated in the course catalogue) | Semester | Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion |
| CCF | Croatian Language for Foreigners | 1. | 5 |
| CCC1 | Croatian Culture and Civilisation 1 | 1. | 5 |
| CCC2 | Croatian Culture and Civilisation 2 | 1. | 5 |
| HZE401 | Introduction to semantics | 1 | 5 |
| | | | Total: 20 |
| Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant information] | | | |
| The level of language competence ⁱ in ENGLISH [indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is: A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/> Native speaker <input type="checkbox"/> | | | |

ⁱ **Level of language competence:** a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

After checking the availability of courses, the Erasmus Coordinator will send you the approval by e-mail. Please note that in some cases you might have to choose another course (if the requested course for some reason is not available in the given semester or due to language incompatibility between student and teacher).

After agreeing on the content of the Learning Agreement, it will have to be signed by all 3 parties (student, Home institution, Host institution). The signed copies are to be scanned and sent by e-mail to all signing parties.

Within a month upon arrival, students can still change the content of their Learning Agreement. Changes can be done for various reasons, which need to be specified, such as

| Reasons for deleting a component | Reason for adding a component |
|--|-------------------------------------|
| 1. Previously selected educational component is not available at the Receiving Institution | 5. Substituting a deleted component |

2. Component is in a different language than previously specified in the course catalogue
 3. Timetable conflict
 4. Other (please specify)

6. Extending the mobility period
 7. Other (please specify)

Upon arrival, students will be invited to Erasmus Welcome Day which is usually organized at the Campus. All other necessary information will be given by the University of Split, International Relations Office, including the procedures such as Declaration of Residence, Tax number etc.

The students' cards (X-card) will be issued by Students' Administration Service (Studentska Referada, Ms **Antonija Šošić**, e-mail: antonija@ffst.hr). You will need

- A passport size photo
- OIB (Croatian tax number)
- proof of payment 50,00 Croatian kunas (to be paid either at the Post office or any bank)

We also recommend you get in touch with [Erasmus Student Network Split](#)

LAST BUT NOT THE LEAST

Please note that we are not only moving to new buildings but also changing our web pages. We apologize for any inconvenience which may arise from this and recommend you check our web page for updates.

Furthermore, in the light of GDPR (General Data Protection Regulation) entering into vigour on May the 25th, please DO NOT send us any personal data unless requested to do so.

Finally, one of our former Erasmus students has prepared [Tips & Survival guide from a fellow Erasmus+student by Rebeka](#). We hope you find it useful.

Looking forward to meeting you in Split!

FACULTY OF HUMANITIES AND SOCIAL SCIENCES (FILOZOFSKI FAKULTET)

University of Split (Sveučilište u Splitu)

Faculty Erasmus Coordinator:

Tamara Ljubičić

Head of International Cooperation and Public Relations Department

Poljička Street # 35, 2nd floor, room # 206

e-mail: ljubicic@ffst.hr; tel +38521329290

In Split, 22.05.2018.