

**UNIVERSITY OF SPLIT
FACULTY OF HUMANITIES AND SOCIAL SCIENCES**



**REGULATION
ON THE QUALITY ASSURANCE SYSTEM
OF THE FACULTY OF HUMANITIES AND SOCIAL SCIENCES IN SPLIT**

Split – May, 2025

Pursuant to Article 3 of the Quality Assurance Act (Official Gazette No. 151/22), the Regulation on the Quality Assurance System of the University of Split (June 2023), Article 71 of the Statute of the University of Split (March 2023), and Article 54 of the Statute of the Faculty of Humanities and Social Sciences in Split (consolidated text – October 2023), the Faculty Council

of the Faculty of Humanities and Social Sciences in Split, at its 8th regular session in the academic year 2024/2025 held on 21 May 2025, hereby adopts

**REGULATION
ON THE QUALITY ASSURANCE SYSTEM
OF THE FACULTY OF HUMANITIES AND SOCIAL SCIENCES IN SPLIT**

I. SUBJECT MATTER OF THE REGULATIONS

Article 1

- (1) This Regulation governs the basic matters concerning the internal organization and operation of the quality assurance and improvement system of the Faculty of Humanities and Social Sciences in Split (hereinafter: the Faculty).
- (2) The Regulation on the Quality Assurance System of the Faculty of Humanities and Social Sciences in Split (hereinafter: the Regulations) define the objectives, areas, organization, tasks, competences, responsibilities and scope of work of the quality assurance and improvement system of the Faculty of Humanities and Social Sciences in Split (hereinafter: the Faculty Quality System).
- (3) The Faculty Quality System takes into account the specific characteristics of individual fields of science at the Faculty.
- (4) The scope of the Faculty Quality System encompasses university undergraduate and graduate study programmes, the integrated university undergraduate and graduate study programme, doctoral study programmes and lifelong learning programmes, as well as the processes related thereto within the scope of teaching, scientific research and development, professional work and professional development of all employees, quality assurance, implementation and improvement of quality policy, advisory services related to business operations and management, lifelong learning, mobility and international cooperation, library activities serving the Faculty, and publishing activities.
- (5) The objective of the Faculty Quality System is to establish and implement institutional mechanisms for the systematic evaluation and coordination of initiatives and development programmes, with the continuing aim of promoting high standards of professional and vocational development of participants in all areas of the Faculty's activities, including scientific research, professional, teaching and other activities of the Faculty, in accordance with the ESG Standards (Standards and Guidelines for Quality Assurance in the European Higher Education Area) and relevant laws and subordinate legislation, as well as university and faculty regulatory instruments.
- (6) The culture of the Faculty Quality System is developed in all aspects of the Faculty's activities and through all regulatory instruments.
- (7) Terms used in this regulation which have a gender-specific meaning, regardless of whether they are used in the masculine or feminine gender, shall refer equally to the masculine and feminine gender.

Article 2

- (1) The areas of the Faculty Quality System include:
 - monitoring the implementation of the Faculty's development strategy,
 - implementation of internal quality assurance and improvement procedures,
 - monitoring and improvement of the quality of study programmes and lifelong learning programmes,
 - monitoring and improvement of the scientific productivity of teaching staff,

- monitoring and improvement of the teaching process and the assessment of student achievement and attainment of learning outcomes in study programmes and lifelong learning programmes,
- monitoring and improvement of the scientific productivity of teaching staff,
- monitoring and improvement of the teaching and professional work of teaching staff,
- monitoring and improvement of the work of employees of professional services,
- monitoring and improvement of other activities carried out by the Faculty.

(2) The Faculty Quality System includes all internal and external stakeholders.

(3) Internal stakeholders of the Faculty Quality System are students, participants, teaching staff, associates, professional, administrative, technical and support staff employed by the Faculty. All internal stakeholders are personally responsible for ensuring and enhancing the quality system within their respective areas of activity and competence.

(4) External stakeholders of the Faculty Quality System are graduates of the Faculty who have completed any level of study, employers, local and state government and authorities, public institutions, and other users who may contribute to the Quality System of the Faculty of Humanities and Social Sciences in Split.

II VISION, MISSION AND TASKS OF THE FACULTY QUALITY SYSTEM

Article 3

(1) The vision of the Faculty Quality System is the continuous monitoring, assurance and improvement of the quality of all aspects of the Faculty's activities, in accordance with the vision, mission and strategic documents of the Faculty, as well as acts, subordinate legislation and university instruments.

(2) The mission of the Faculty Quality System is to continuously ensure and enhance the quality of all aspects of the Faculty's activities with the participation of all stakeholders involved in this process.

Article 4

The tasks of the Faculty Quality System are:

- development, implementation and monitoring of mechanisms for quality assurance and improvement of the Faculty Quality System in accordance with the ESG Standards, development, implementation and monitoring of institutional mechanisms for quality assurance and improvement of the Faculty Quality System,
- development of a culture of quality in teaching, scientific and professional work within the academic community and the wider community,
- research, development, organization, implementation and improvement of evaluation and self-evaluation processes and procedures necessary for ensuring various aspects of the quality of higher education, scientific, artistic and professional work, as well as material and business processes,
- encouragement and collection of information from students, teaching and non-teaching staff and ensuring action based on such information,
- encouraging business cooperation between the Faculty and teaching bases and other legal entities that contribute to the acquisition of competences within study programmes and lifelong learning programmes, with the aim of enhancing the quality of teaching, professional, scientific, research and artistic work,
- encouraging cooperation and exchange of examples of good practice at intra-university, inter-university and extra-university levels,
- ensuring the professional advancement of all Faculty employees,

- ensuring the recognition of the Faculty within the university, national and European areas of higher education, science and the arts, as well as within the European Research and Innovation Area,
 - preserving academic standards and the credibility of qualifications in higher education,
 - enhancing the quality of higher education, science and the arts, as well as opportunities for obtaining qualifications and other types of training and professional development for programmes within the competence of the Faculty of Humanities and Social Sciences in Split,
 - communicating credible information on quality to internal and external stakeholders in accordance with established academic practices,
 - promoting equal opportunities in access to higher education,
 - encouraging cooperation and the exchange of good practices in quality assurance among institutions within the higher education and science system,
- promoting fundamental academic values, such as the universal value of education, autonomy, responsibility, personal and professional competence, ethical conduct, critical thinking, collegiality and academic freedom.

III ORGANIZATION OF THE FACULTY QUALITY SYSTEM

Article 5

The Faculty Quality System consists of the Quality Improvement Centre (hereinafter: the Centre), the Quality Improvement Board (hereinafter: the Board) and the Committee for the Internal Review of the Quality Assurance System (hereinafter: the Committee).

Article 6

(1) The Faculty Quality System operates with the administrative support of the Department of Quality, Science and Projects, which includes the following tasks:

- participating in the work of the Centre, Board and Committee,
- collecting, coordinating and preparing reports and statistical overviews within the competence of the Faculty Quality System,
- coordinating tasks related to the collection of opinions for the purpose of drafting general acts in the area of the Faculty Quality System and participating in the drafting of general acts regulating matters within the area of the Faculty Quality System,
- participating in the preparation of the Faculty's strategic documents and providing expert opinions related to their preparation,
- participating in and coordinating all professional activities related to the Faculty Quality System in all aspects of the Faculty's activities,
- collecting data from various areas of activity for the purpose of analysis, evaluation and other activities within the quality assurance and improvement system, with the aim of raising the level of quality at the Faculty,
- cooperating with all faculty and university bodies in the area of the Faculty Quality System,
- participating in the implementation of activities for monitoring and improving the Faculty's strategic documents, the scientific and professional work of employees and other activities carried out by the Faculty as part of the implementation of the Faculty Quality System procedures,
- coordinating tasks related to establishing and monitoring the implementation of the development strategy,
- coordinating tasks related to monitoring and improving the quality of study programmes and lifelong learning programmes,

- coordinating tasks related to monitoring and improving methods of learning, teaching and assessment in study programmes and lifelong learning programmes,
- coordinating tasks related to monitoring and enhancing other activities carried out by the Faculty as part of the implementation of internal quality assurance and enhancement procedures,
- preparing and posting materials relating to the Faculty Quality System on the Faculty's website and updating such materials,
- maintaining databases and processing personal data for the performance of tasks within the competence of the Faculty Quality System in accordance with applicable data protection rules,
- ensuring the collection, processing and storage of archival material generated through the work of the Faculty Quality System,
- improving business processes within the competence of the Faculty Quality System in which it participates,
- and performing other related tasks as instructed by the Dean and the competent Vice-Dean.

QUALITY IMPROVEMENT CENTRE

Article 7

- (1) The Centre is a separate organizational unit of the Faculty that coordinates and performs tasks related to the internal quality assurance and improvement system in all aspects of the Faculty's activities.
- (2) The Centre has a professional and advisory role.

Article 8

The Centre performs the following activities:

- proposes the Faculty's strategy of the quality system and policy,
- promotes a culture of quality within the academic community and the wider social community,
- encourages scientific and professional excellence and innovation,
- monitors the implementation of the Faculty's development strategy and the Faculty's Strategic Plan for Scientific Research,
- adopts guidelines for achieving quality standards in all activities of the Faculty,
- monitors the implementation of internal quality assurance and improvement procedures at the Faculty,
- upon the proposal of the Board and the Faculty Management, adopts decisions on the Statement on the Internal Review Report,
- monitors and proposes the improvement of existing methods for evaluating and self-evaluating the quality of study programmes and lifelong learning programmes,
- proposes improvements to the quality of study programmes and lifelong learning programmes by initiating and coordinating amendments and supplements to established study programmes and lifelong learning programmes,
- analyses labour market needs in relation to existing study programmes and lifelong learning programmes, on the basis of which it proposes to the Dean or organizational units the launch of new study programmes and lifelong learning programmes,
- investigates the causes of ineffective and excessively prolonged studies,

- monitors and proposes the quality improvement of the teaching process (including teaching bases and partner institutions), the scientific and professional work of teaching staff, and the work of the Faculty's professional services,
- encourages the professional development of all employees,
- encourages the use of the information system and enables the public to be informed about the activities of the Centre,
- proposes the adoption of general acts and the implementation of activities aimed at regulating and monitoring the quality of teaching, scientific and professional work to the Dean,
- participates in the preparation of the self-evaluation report during (re)accreditation procedures and in all activities related to the implementation of the (re)accreditation procedure,
- performs other tasks related to quality assurance and improvement.

Centre's Council

Article 9

(1) The Centre is managed by the Council of the Centre (hereinafter: the Council), consisting of 9 members.

(2) The Council is chaired by the vice-dean for study programmes and quality.

(3) The other members of the Council of the Centre are:

- Head of the Quality Improvement Board,
- President of the Committee for the Internal Review of the Quality Assurance System,
- President of the Teaching Committee,
- representative of employees holding research and teaching positions,
- representative of employees holding associate positions,
- representative of employees holding teaching positions,
- student representative,
- representative of administrative and professional services.

(4) The Council of the Centre for Quality Improvement is appointed by the Faculty Council.

(5) Council's ex officio members are the Vice-Dean for Study Programmes and Quality, the Head of the Quality Improvement Board, the President of the Committee for the Internal Review of the Quality Assurance System and the President of the Teaching Committee.

(6) The term of office of members appointed to the Council who are not ex officio members is three years, and the same person may be elected for a maximum of two consecutive terms.

(7) Members of the Council from among Faculty employees who are not ex officio members shall be proposed by the Dean, while members of the Council from among students shall be proposed by the Faculty Student Council.

(8) The student representative may not be a first-year student of a university undergraduate study programme or an integrated undergraduate and graduate study programme, nor a student with a grade point average below 4.00.

(9) A Council member who is not an ex officio member may be relieved of office before the expiry of the term for which they were appointed:

- a) if they request to be relieved of office themselves,
- b) if their employment relationship terminates or they lose their status as a representative of a particular category of employees,
- c) if they lose their student status,
- d) if they do not participate in the work of the Council or, in their activities, fail to comply with the decisions of the Council and the Faculty Council, ethical principles or regulations relevant to the Faculty Quality System.

(10) In the event of removal from office pursuant to paragraph 9, item d) of this Article, the Faculty Council shall adopt a decision on removal from office based on a written statement of reasons provided by the Head of the Council of the Centre and/or the Dean.

(11) If, during the term of office, a Council member is relieved of office, a new Council member shall be appointed in their place from the same category of employees or students from which the relieved member was appointed, in the manner and according to the procedure prescribed for the appointment of the Council, for a term corresponding to the term of the member whom they replace.

(12) The Centre shall submit a report on its work and activities to the Faculty Council at the beginning of the academic year for the preceding academic year.

(13) Where necessary, external stakeholders whose experience may contribute to the Faculty Quality System may participate in the work of the Council of the Centre in an advisory and professional capacity, without the right to vote in decision-making.

Head of the Centre's Council

Article 10

The Head of the Centre's Council has the following rights and duties:

- represents the Centre and coordinates the working team for the preparation of the self-evaluation report in (re)accreditation procedures,
- convenes and chairs meetings of the Council of the Centre,
- initiates and prepares the adoption of general acts and the implementation of activities within the competence of the Centre,
- coordinates the work of the Centre with other relevant bodies of the Faculty,
- prepares a draft annual report on the work of the Centre for the Faculty Council,
- where necessary, participates in the work of faculty and university bodies, in accordance with the general acts of the Faculty and the University,
- performs other tasks related to the implementation of the activities of the Centre.

QUALITY IMPROVEMENT BOARD

Article 11

(1) The Quality Improvement Board is a standing board of the Faculty Council responsible for overseeing the implementation of the quality improvement system.

(2) The Board has nine members:

- four members from among employees holding scientific and teaching positions,
- one member from among employees holding teaching positions,
- one member from among employees holding associate positions,
- one member from among external stakeholders,
- one member from among former graduates as a representative of the Alumni Association, and
- one member from among students.

(3) Employees and the member from among external stakeholders shall be proposed by the Dean's Advisory Board, while the Management Board of the Alumni Association and the Faculty Student Council shall propose their representatives as members of the Board.

(4) The student representative may not be a first-year student of a university undergraduate study programme or an integrated undergraduate and graduate study programme, nor a student with a grade point average below 4.00.

(5) Members of the Board shall be appointed by the Faculty Council.

(6) Members of the Board may not be members of the Faculty Management during the current term of office.

(7) The members of the Board shall elect from among themselves the Head and Deputy Head of the Board, who must be selected from among teaching staff employed in scientific and teaching positions.

(8) The Head and Deputy Head shall be elected by secret ballot at a meeting of the Board attended by more than half of the Board members.

(9) The term of office of members appointed to the Board shall be three years, and the same person may be elected for a maximum of two consecutive terms.

(10) A Board member may be relieved of office before the expiry of the term for which they were appointed:

- a) if they request to be relieved of office themselves,
- b) if their employment relationship terminates or they lose their status as a representative of a particular category of employees,
- c) if they lose their student status,
- d) if they do not participate in the work of the Board or, in their activities, fail to comply with the decisions of the Board and the Faculty Council, ethical principles or regulations relevant to the Faculty Quality System.

(11) In the event of relieve from office pursuant to paragraph 10, item d) of this Article, the Faculty Council shall adopt a decision on relieve from office based on a written statement of reasons provided by the Head of the Board.

(12) If, during the term of office, a Board member is relieved of office, a new Board member shall be appointed in their place from the same category of employees or students from which the relieved member was appointed, in the manner and according to the procedure prescribed for the appointment of the Board, for a term corresponding to the term of the member whom they replace.

Article 12

The Board organizes, coordinates and conducts evaluation procedures and develops internal quality assurance mechanisms at the Faculty level, particularly with regard to the following elements:

- participates in planning the strategy of the Faculty Quality System and quality policy,
- conducts institutional quality research,
- organizes, coordinates and conducts internal quality assurance and improvement procedures in cooperation with the Centre,
- in cooperation with the Faculty Management, proposes to the Centre a Statement on the Report on the Implementation of the Internal Review,
- conducts procedures for the (self-)evaluation of study programmes and lifelong learning programmes,
- provides the Faculty Council with statements on proposed amendments to study programmes and lifelong learning programmes,
- in cooperation with the Centre and the Teaching Committee, proposes, organizes, coordinates and conducts procedures for the (self-)evaluation of the teaching and professional work of employees,
- provides the Faculty Council with a statement on requests for the appointment of teaching bases,
- organizes, coordinates and conducts procedures for the (self-)evaluation of students in monitoring the quality of study implementation,
- participates in conducting research on study success and the causes of ineffective and excessively prolonged studies, i.e. low study completion rates,
- based on the results of institutional and university research on the quality of the study process and teaching process, proposes methods for improving the teaching process,

assesses the quality of general and specific competences within study programmes and lifelong learning programmes,

- defines and introduces standardization processes in the administrative procedures of the Faculty,
- improves the implementation of the information system and methods of informing the public about the work of the Faculty.

Article 13

(1) At the beginning of the academic year, the Board shall submit to the Faculty Council a report on the work of the Board for the preceding academic year and the Board's work plan for the current academic year.

(2) Based on the proposals and statements submitted by the Board, the Faculty Council shall adopt decisions:

- on the adoption of the Board's plans and reports,
- on the approval, periodic evaluation and amendments to study programmes and lifelong learning programmes,
- on the appointment of the Faculty's teaching bases,
- on proposed activities as part of the implementation of the quality assurance system.

Article 14

(1) The Board shall perform tasks within its competence at meetings.

(2) Meetings of the Board shall be convened by the Head or, in the event of their absence, by the Deputy Head.

(3) The Head of the Board may involve external stakeholders as well as other teaching staff and associates employed by the Faculty in the work of the Board, without the right to vote in decision-making.

(4) The Board shall meet as necessary, but at least twice per semester during an academic year.

(5) The Head shall be obliged to convene a meeting of the Board at the request of at least two Board members or pursuant to a decision of the Faculty Council.

(6) The Board may validly take decisions when a majority of Board members is present at the meeting.

(7) The Board shall adopt decisions by public vote, by a majority of votes of all members present.

(8) The work of the Board shall be public, which means that its meetings and proposals submitted by the Board to the Faculty Council shall be public.

Head of the Board

Article 15

(1) The Head of the Board shall have the following rights and duties:

- represents the Board before the Faculty Council,
- is a member of the Council of the Faculty Centre for Quality Improvement, convenes and chairs meetings of the Board,
- coordinates the work of the Board with other relevant bodies of the Faculty and the University,
- prepares annual and long-term activity plans of the Board,
- prepares a draft annual report on the work of the Board for the Faculty Council,
- prepares a draft annual Work Plan of the Board for the Faculty Council,
- prepares draft reports for the Centre for Quality Improvement of the University of Split,
- performs other tasks in agreement with the other members of the Board.

(2) At meetings of the Council of the Centre for Quality Improvement of the University of Split, the Head of the Board shall be replaced by the elected Deputy Head, and, if the Deputy Head is unable to attend, they may also be replaced by another Board member employed in a scientific and teaching position, who shall, in such case, have the same rights and duties as a member of the Council of the Centre for Quality Improvement of the University of Split.

COMMITTEE FOR THE INTERNAL REVIEW OF THE QUALITY ASSURANCE SYSTEM

Article 16

The internal review of the quality assurance system determines, analyses and assesses the level of development and effectiveness of the established Faculty Quality System in relation to the defined Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG Standards), as well as its impact on improving the quality of education and its contribution to the continuous improvement of the quality culture.

Article 17

The internal review of the quality assurance system assesses:

- the appropriateness of the organization of the Faculty Quality System and the related documents,
- the impact of the system on the implementation of the quality policy and strategic objectives defined by the strategy and other development instruments,
- the use of reliable information within the system,
- the involvement of all stakeholders in the system (students, participants, teaching staff, associates, professional, administrative, technical and support staff employed by the Faculty, and external stakeholders),
- cooperation with former students,
- transparency of the entire system,
- approval, monitoring and periodic review of study programmes and lifelong learning programmes,
- the connection between scientific research and professional work and the teaching process.
- promoting and improving mobility and international cooperation,
- overall resources (usability, adaptability, availability, improvement),
- the quality of the work of teaching and non-teaching staff and opportunities for further professional development,
- procedures for evaluating student achievement and the attainment of learning outcomes,
- the impact of the Faculty on local and regional development and the development of society as a whole through knowledge transfer and relations with the community, and
- the effectiveness and functioning of the quality assurance and improvement system as a whole.

Article 18

(1) The Internal Quality Assurance Review Committee (hereinafter: the Committee) is a standing committee of the Faculty Council that periodically conducts the internal review procedure of the Faculty Quality System.

(2) The Committee brings together and coordinates all activities related to the internal review of the Faculty Quality System.

(3) The Committee consists of five members appointed by the Faculty Council. Four Committee members from among teaching staff and associates employed by the Faculty shall

be proposed by the Board, and one member from among students shall be proposed by the Faculty Student Council.

(4) Committee members may not be members of the Board or the Faculty Management during the current term of office.

(5) The student representative may not be a first-year student of an undergraduate or integrated undergraduate and graduate study programme, nor a student with a grade point average below 3.00.

(6) The term of office of Committee members shall be three years, and the same person may be elected for a maximum of two consecutive terms.

(7) The Committee may be chaired by a member from among employees holding scientific and teaching positions.

(8) The members shall elect the President and Deputy President of the Committee from among themselves by secret ballot.

(9) The President of the Committee may involve other teaching staff and employees of the Faculty in the work of the Committee, without the right to vote in decision-making.

(10) A Committee member may be relieved of office before the expiry of the term for which they were appointed:

a) if they request to be relieved of office themselves,

b) if their employment relationship terminates or they lose their student status,

c) if they do not participate in the work of the Committee or, in their activities, fail to comply with the decisions of the Committee and the Faculty Council, ethical principles or regulations relevant to the quality assurance system.

(11) In the event of removal from office pursuant to paragraph 10, item c) of this Article, the Faculty Council shall adopt a decision on removal from office based on a written statement of reasons provided by the Head of the Committee.

(12) If, during the term of office, a Committee member is relieved of office, a new Committee member shall be appointed from the same category of employees or students from which the relieved member was appointed, in the manner and according to the procedure prescribed for the appointment of the Committee, for a term corresponding to the term of the member whom they replace.

(13) The Committee may validly take decisions when a majority of Committee members is present at the meeting, and shall adopt decisions by public vote, by a majority of votes of all Committee members present.

Internal Review Procedure

Article 19

(1) The internal review of the quality assurance system assesses the level of development of the established Quality System at the Faculty in relation to the ESG standards and guidelines, and the internal review procedure consists of four phases:

- planning,

- review in the strict sense,

- preparation of the report on the conducted independent internal review of the Faculty Quality System (hereinafter: the Report), and

- subsequent monitoring (follow-up).

(2) The Committee shall adopt a decision on the need to conduct an internal review at the beginning of the academic year, and as a rule, the internal review shall be conducted every two years.

(3) If the internal review procedure overlaps with the year of the Faculty's reaccreditation, the internal review procedure in the stricter sense shall not be conducted in that year, but subsequent monitoring shall commence following the reaccreditation report.

(4) Based on an analysis of needs, and exclusively after a review in the narrower sense has been conducted covering all ESG standards, elements and indicators of the standards or the reaccreditation procedure, the Committee may conduct a thematic evaluation covering one or more parts of the ESG standards.

Article 20

During the planning phase, in accordance with the ESG standards, an implementation plan shall be established specifying the activities of the internal review procedure, which include:

- agreeing on the objectives of the internal review within the Committee,
- preparing a schedule of activities,
- methods for conducting the internal review,
- defining the level of achievement of individual standards, or elements and indicators of the standards.

Article 21

(1) The review, more specifically, shall be conducted on the basis of the implementation plan defined in Article 20 of this Regulation and shall include the collection of data and other relevant materials as a basis for preparing the Report.

(2) In accordance with academic principles, the Committee shall have the right to request Faculty employees to provide evidence of the achievement of individual elements relevant to the review in the narrower sense and the preparation of the Report.

(3) Based on the prepared plan and the review in the stricter sense, the Committee shall prepare a report containing the procedure, review results, assessments of the achievement of individual standards, or elements and indicators of the standards, conclusions and proposals for improvement (hereinafter: the Internal Review Report).

(4) The Internal Review Report shall be submitted to the Faculty Management, the Centre and the Board no later than 30 (thirty) days after completion of the review in the stricter sense.

(5) The Internal Review Report shall be published on the official website of the Faculty.

(6) Within 60 (sixty) days of receiving the Internal Review Report, the Centre, the Board and the Faculty Management shall submit to the Faculty Council a joint proposal for a response on the Internal Review Report containing an action plan for improving the Faculty Quality System during the subsequent monitoring phase (hereinafter: the Response).

(7) The proposal for the Response on the Internal Review Report shall contain:

- evidence of its adoption by the relevant bodies of the Faculty (decisions adopted by the Council of the Centre and the Board),
- an action plan for improving the Faculty Quality System, specifying responsibilities, implementation deadlines and the method for monitoring the implementation of activities during the subsequent monitoring phase,
- where necessary, a response on limitations or the inability to implement the proposals of the Committee.

(8) The Response adopted by the Faculty Council shall be submitted to the Committee.

(9) The decision of the Faculty Council rejecting the Response must be explained.

Article 22

1) The Committee shall monitor the implementation of the action plan during the follow-up period, which shall last no longer than 6 (six) months from receipt of the Response to the Internal Review Report.

- (2) The Centre shall submit to the Committee a report on the completed improvement activities and an analysis of the effectiveness of the activities implemented.
- (3) Based on the documentation submitted pursuant to paragraph 2 of this Article, the Committee shall prepare a final report on the follow-up period (hereinafter: the Final Report), which shall be submitted to the Centre, the Board and the Faculty Management.
- (4) In the Final Report, the Committee shall provide a final assessment of the level of development and effectiveness of the Faculty Quality Assurance System.
- (5) The Final Report shall be published on the Faculty's official website.

VII TRANSITIONAL AND FINAL PROVISIONS

Article 23

- (1) This Regulation shall be adopted by the Faculty Council.
- (2) Amendments to this regulation shall be adopted according to the same procedure prescribed for its adoption.

Article 24

- (1) This Regulation shall enter into force on the eighth day following the date of its publication on the official website of the Faculty.
- (2) Upon the entry into force of this Regulation, the Regulation on the Quality Assurance System of the Faculty of Humanities and Social Sciences in Split – consolidated text (CLASS: 003-05/21-02/0001, REF. No.: 2181-190-03-1/1-21-0017) of 25 May 2021 shall cease to apply, as well as the Regulations incorporated therein: the Regulation on Quality Assurance of the Faculty of Humanities and Social Sciences in Split (CLASS: 003-05/13-02/0001; REF. NO.: 2181-190-00-14-0010) of 7 March 2014; the Regulation on Amendments to the Regulation on Quality Assurance (CLASS: 003-05/18-02/0001; REF. NO.: 2181-190-00-18-0003) of 14 February 2018; the *Regulation on Amendments to the Regulation on Quality Assurance* (CLASS: 003-08/21-06/0007; REF. NO.: 2181-190-00-21-0017) of 12 May 2021; and the Regulation on the Procedure for Internal Periodic Review of the Quality Assurance System of the Faculty of Humanities and Social Sciences in Split (CLASS: 003-05/13-02/0001; REF. NO.: 2181-190-00-14-0010) of 28 January 2014.

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In Split, 21 May 2025

DEAN

Full Prof. Ina Reić Ercegovac, PhD

This Regulation on the Quality Assurance System of the Faculty of Humanities and Social Sciences in Split was published on the official website on 21 May 2025 and shall enter into force on 29 May 2025.

Faculty Secretary
Maja Kuzmanić, dipl. iur.